



LIBRARY BOARD OF TRUSTEES
LODI PUBLIC LIBRARY
201 WEST LOCUST STREET, LODI

MINUTES— REGULAR MEETING

Date: *January 14, 2019*

Time: 5:30 p.m.

Note: All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the Lodi Public Library, located at 201 W. Locust Street, Lodi, and are available for public inspection. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation contact the Lodi Public Library as soon as possible and at least 24 hours prior to the meeting date.

1. Call to Order/Roll Call

Trustees present – Frankie Kooger, Scot Martin, Terry Costa, and Caitlin Casey

Trustees absent – David Main

Also present – City Manager Steve Schwabauer, City Attorney Janice Magdich, Human Resources Manager Adele Post, Library Director Anwan Baker, Friends board president Becky Hamner, and various library staff.

2. Introductions

Friends Library board new president Becky Hamner

3. Announcement of Closed Session - Conference with Legal Counsel – Exposure to Litigation – Significant exposure to litigation pursuant to Gov. Code §54956.9(e)(1), shall not be disclosed due to facts and circumstances not yet known to potential plaintiffs.

Discussion only.

4. Approval of Minutes

a. December 10, 2018

Tabled to February 11, 2019 meeting

5. Reports: Written

a. Library Revenue & Expense Reports – Director Baker

Library budget is on track.

b. Private Sector (Trustees') Investments Report – Director Baker

No discussion

c. Library Director's Report – Director Baker

Slow December library staff has focused on customer service and weeding of the library collection. Blood borne pathogen training for library staff will take place, although library staff does not find a lot of needles we still would like to provide training.

Working on updating "unattended children" left in the library the current policy is not clear.

Discussed the new Patron Suspension Form with the city attorney and city manager, currently the appeals process (city wise) does not include the library. The new policy will include the library.

6. Reports: Oral

a. Friends of Lodi Public Library– S. Seegmiller

Friend president Becky Hamner reported the following:

4532 hours of volunteering for the Friends.

In 2018 had a revenue of \$57,701, Library program totaled \$33, 008, \$5,000 Friends costs. In total \$37,706 was spent to support the library.

This is the 40th year the Friends of the Lodi Public Library has supported the library. They have donated hundreds of thousands of dollars over the years.

Currently the Friends are offering new bookstore patrons a \$1.00 off coupon.

The Friends will work with library staff member Yvette Herrera to get a library card in all students hands.

b. Lodi Public Library Foundation - T. Costa

No report

7. Consent Calendar

8. Regular Calendar

a. Discuss and approve changes to the Dress Code

The name of the Dress Code policy has been changed to Personal Appearance Code. HR Manager Adele Post commented that she has reviewed the new policy and finds it be fine.
Trustee F. Kooger motioned to accept item 8a as written, Trustee T. Costa second – motion carries.

9. Comments by the Public on non-agenda items

(The time allowed per person per non-agenda item for comments made by the public is limited to five minutes.)

10. Comments by Board Members on non-agenda items

11. Adjournment – 6:20pm.

For information regarding this agenda, contact:

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Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day.

Future meeting dates February 11, 2019, and March 11, 2019.