



LODI IMPROVEMENT COMMITTEE

Carnegie Forum
305 West Pine Street, Lodi

SPECIAL AGENDA

Date: October 19, 2020
Time: 6:00 P.M.

Streaming Links:

<https://www.facebook.com/CityofLodi/>

<https://zoom.us/j/93108587780?pwd=TGM4bjZRTksxeTRPVnhHaU1kN2lyQT09>

Effective immediately and while social distancing measures are imposed, all meetings of the Lodi Improvement Committee will be held virtually. All Committee Members will appear telephonically or via Zoom.

The following alternatives are available to members of the public to watch meetings and provide comments on agenda and non-agenda items before and during the meetings.

Viewing:

Members of the public may view and listen to the open session of the meeting by clicking the below links or pasting the link into a browsers

<https://zoom.us/j/93108587780?pwd=TGM4bjZRTksxeTRPVnhHaU1kN2lyQT09>

Password: 731566

Or iPhone one-tap: Us: +16699009128,,93108587780

Or Telephone: Dial: Us: +1 669 900 9128; Webinar ID: 931 0858 7780

Public Comment:

Members of the public may provide comment via Zoom video conferencing at the following link:

<https://zoom.us/j/93108587780?pwd=TGM4bjZRTksxeTRPVnhHaU1kN2lyQT09> Public Comments are limited to five minutes per person.

Members of the public may submit written comment prior to or during the meeting. Comments should be submitted to the Lodi Improvement Committee LICcomments@lodi.gov (or via mail sent to: Community Development Department, P.O. Box 3006, Lodi CA 95241). Written comments received two hours prior to the start of the meeting will be provided to the Lodi Improvement Committee and filed as part of the official record of the meeting. Five minutes of each written comment received before the Chair announces that the time for public comment is closed will be read into the record. **IMPORTANT:** Identify the Agenda Item Number in the subject line of your email. Example: Public Comment for Agenda Item Number 4a DISCRPTION.

Pursuant to the Americans with Disabilities Act (ADA) and Executive Order N-29-20, if you need special assistance to provide public comment in this meeting, please contact the Office of the Community Development Department at (209) 333-6711 or LICcomments@lodi.gov at least 48hours prior to the meeting in order for the City to make reasonable alternative arrangements for you to communicate your comments. If you need special assistance in this meeting for purposes other than providing public comment, please contact the Office of the Community Development Department at (209) 333-6711 or LICcomments@lodi.gov at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.160 (b) (1)).

SPECIAL TELECONFERENCE NOTICE

Pursuant to Executive Order N-29-20:

The Brown Act, Government Code Section 54953, contains special requirements that apply when members of a legislative body participate in a public meeting by telephone. Certain of these requirements have been suspended by Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020 to mitigate the spread of the coronavirus known as COVID-19. In particular, the Executive Order suspends that provision of the Brown Act that requires noticing, posting of agendas, and public access to each location where a member will be participating telephonically, as well as provisions that require physical presence of members of the legislative body or the public for purposes of a quorum or to hold a meeting. Executive Order N-29-20 allows an agency to conduct a teleconference meeting that provides members of the public telephonic or other electronic participation in place of making a physical location for the public to observe the meeting and provide public comment, consistent with other provisions of the Brown Act.

For information regarding this agenda please contact:
Kari Chadwick @ (209) 333-6711
Community Development Secretary

1. Roll Call
2. Approve Minutes
March 12, 2019, May 14, 2019 and June 11, 2019
3. Comments by the Public on Non-Agenda Items (5 minute limit per speaker)
If you wish to address the Commission, please refer to the Special Teleconference Notice at the beginning of this agenda. Individuals are limited to one appearance during this section.
4. Member Updates
 - A. Welcome to new member Vanessa Madrigal
5. Annual Goals
 - A. Community Development Block Grant (CDBG)
 - a. Staff update on 2021-2022 AAP schedule
 - b. Staff update on CDBG-CV funding process
 - B. Update on LIC 2019-20 Goals from Members and Staff
 1. Support ABCD: Love Your Block program
 2. Implement City's CDBG Consolidated Plan
 3. Reduce homelessness and increase homeownership
 4. Encourage beautification and community service leaders
 5. Support visionary community development projects
 6. Promote these goals in the City
 7. Promote civic engagement and greater interest in this committee
 - C. Review and approve revised committee by-laws for City Council consideration
 - D. Annual 2021 Goals Setting
6. Regular Business
 - A. Determine topics for upcoming meetings
 - a. November – TBD
 - b. December – CDBG NOFA Workshop
7. Comments from Board members and Staff on Non-Agenda Items (5 minute limit per speaker)
8. Announcements
9. Adjournment

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the regularly scheduled meeting (or 24 hours in advance of a special meeting) at a public place freely accessible to the public 24 hours a day.

Patrice Clemons
CDBG Program Specialist

**LODI IMPROVEMENT COMMITTEE
REGULAR MEETING MINUTES**

March 12, 2019

6:00 P.M.

ROLL CALL

BOARD		STAFF
<u>PRESENT</u>	<u>ABSENT</u>	
Rehana Zaman (Vice Chair)	Doug Bojack (Chair)	Patrice Clemons, CDD
Ron Cook		Kari Chadwick, CDD
David Diskin		
Fran Forkas		
Kathryn Siddle		
Sunil Yadav		

I. MINUTES

None

II. Comments by the Public on Non-Agenda Items (5 minute limit per speaker)

- None

III. ANNUAL GOALS

A. Update on CDBG Program

- Review and Revise Scoring Rubric and Application for next program year
- Review revised project allocations, including graffiti
- Schedule for Consolidate Plan and AAP Approval

Patrice Clemons, CDBG Specialist and Staff Liaison, gave a report on the items above based on the staff report. She stated that staff revised the allocations based on direction from management. Ms. Clemons would also like to have a discussion regarding revisions to the scoring rubric. She added that the schedule for the public review of the Consolidate Plan and Annual Action Plan approval. The item will be presented to a City Council at a Shirtsleeve meeting on April 2nd and will be for information. It will also be taken to the April 17th and May 1st meetings as a public hearing item.

Member Diskin asked if staff still needs assistance with the survey. Ms. Clemons stated that she could still use assistance. They agreed to have a draft done by March 18th.

Member Diskin asked for clarification on the funding chart. Ms. Clemons gave a brief report regarding the changes in the allocations.

Vice Chair Zaman asked if these numbers were created before or after the meeting at California Human Development. Ms. Clemons stated that it was created before.

Member Diskin stated that the \$120,000 is missing from the green column. He asked if the plan is to ween Graffiti Abatement off of the CDBG funding. Ms. Clemons stated that the answer she received from HUD is as complicated as she first stated. She added that the HUD rep was not able to give her a clear answer. She believes the intent of the language is meant to have CDBG funds to be used as a temporary funding source for ongoing projects. Mr. Diskin would like to have a clear message sent to the City Council as part of the approval of this funding that the Committee does not feel that the funding of Graffiti Abatement is in compliance with the intent of the program. Ms. Clemons stated that the graffiti abatement program was started with CDBG funds, so that is a justification that they can use for continued use of the funds.

Vice Chair Zeman asked if the program tends to use all of their funding. Ms. Clemons stated that they do. Mr. Diskin asked if the program is monitored the same as the other programs receiving funds. Ms. Clemons stated that they are monitored the same.

Ms. Clemons asked if any members have any recommendations for revisions to any of the revised numbers. No recommendations were made.

Ms. Clemons started the discussion on revisions to the scoring rubric. She presented her ideas for changes and asked for suggestions from the Committee Members. Member Diskin stated his appreciation on how the materials were presented to the Committee Members this year. He would like to see the application questions and the rubric questions the same; He would also like to see the scoring reevaluated to be more impactful to the questions being asked/answered; the third is to make the application more specific and linked to the items that they are being asked to evaluate the relevance of the question, for instance the Consolidated Plan; and the fourth is he would like to see more time given for processing the applications for both staff and Committee Members. Ms. Sidle stated her agreement with Member Diskin's comments and she would like to see the rubric scoring to accompany the application, so that the applicants know just how important the question is to the process. Ms. Clemons stated that she also believes that the application and rubric mimicking each other would be a time saver. She added that the timeline can be changed, but she is concerned with the Holidays. Mr. Diskin stated that the applications will be for a two year period, so the extra time in evaluating would be helpful.

Member Diskin asked if the decision for both years has to be made up front. Ms. Clemons stated that the decision to fund a project will be for both years. She added that the agreement that is signed by the applicant is for a two-year period.

Ms. Clemons stated the possible new timeline will begin in September or October and the application and rubric have parallel questions. Mr. Cook asked if the scoring can be clarified, so everyone will be on the same page. The rubric has specific scoring numbers, but members were using numbers within a range. Ms. Clemons stated that she will look at offering a range.

B. Update on ABCD Activities

a. Invitation to join Cycle III

Patrice Clemons, CDBG Specialist and Staff Liaison, gave a brief update. Items that the members might be interested in helping out with: coordinator, collaborator, communicator, attending an event, attending a workshop and being a resource and if there is a position that you think might fit for you, but it wasn't mentioned feel free to mention it and the accommodations will be made. Ms. Sidle requested that the meetings avoid being on City Council meeting nights. Ms.

Clemons stated that she will make that suggestion and the next meeting is Tuesday, March 19th at the Chamber of Commerce.

Vice Chair Zaman asked if anyone is tending to the community garden on Main Street. Ms. Clemons stated that someone is assigned to that area. Ms. Siddle stated that during the point-in-time count in January it did not appear that anyone had tended to the area in some time. The weeds were out of control.

C. Update on 2018-19 Goals

Patrice Clemons, CDBG Specialist and Staff Liaison, lead discussion regarding the following draft goals:

1. Empower and support residents to become leaders for transforming their community through the City's partnership program: Asset-Based Community Development (ABCD): Love Your Block
 - a. Objective #1: Approach title one parent clubs to possibly put on an event for their students/children and empower them by inviting them to go through the ABCD program, with support of LIC
Updated above.
 - b. Objective #2: LIC Members provide support to the ABCD Program
No update at this time.
 - c. Objective #3: Completed ABCD Cycle 3 projects will be considered for a LIC award
No update at this time.
2. Support the City's Community Development Block Grant (CDBG) program which aims to create viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities
 - a. Objective #1: Help conduct outreach of the Consolidated Plan through co-facilitation of focus groups, survey creation/dissemination, social media/press releases, and recruit organization to help support outreach
As discussed above
 - b. Objective #2: Recommend to the City Council which projects to be funded under the CDBG program, including reviewing scoring rubric, assisting applicants in filling out applications and collecting information, and scoring and selecting applications
As discussed above
3. Help the City and Committee on Homelessness to provide more resources and assistance for homeless

- a. Objective #1: Support Committee on Homelessness to obtain funding such as HEAP, attend monthly meetings and reporting back to the Lodi Improvement Committee

Mr. Diskin congratulated Ms. Clemons and Ms. Siddle for receiving \$ from the HEAP Grant.

Ms. Siddle gave a brief history of events that lead them in applying for the grant. She stated that the new slogan is "A Hand Up" instead of a hand out.

- b. Objective #2: Volunteer to help with the Point-In-Time-Count

Ms. Siddle reported that the count took place on January 29, 2019 and went well. Mr. Diskin added that the report is supposed to be out in late April. This Objective is complete

- c. Objective #3: Research funding and resources for public restroom facilities for homeless and report that information to the Committee on Homelessness and other City or non-city entities as needed

No update at this time.

4. Encourage Beautification and Community Service of Lodi

- a. Objective #1: Recognize properties and individuals bi-annually that have improved the Community. Establish criteria

No update at this time.

- b. Objective #2: Increase awareness of awards through competition or voting on properties at a public event; and promoting nominations by other members of the public by XYZ

Discussion occurred regarding the upcoming improvements to the downtown area.

5. Improve active transportation in the City such as pedestrian and bicycle travel

- a. Objective #1: Assist City staff in applying for two active transportation grants by gathering information needed to put in the grant and researching a second grant

No update at this time.

Member Siddle stated that the green line project has slowed down until the City gives them the green light to move forward.

Member Siddle stated that the Church Street bike lane project was approved at the March 6th City Council meeting and will be completed by the end of 2020.

6. Promote LIC's goals in the City

- a. Objective #1: Attend City Council meetings to promote committee and its goals; and provide bi-annual report on the progress on our goals

No update at this time.

- b. Objective #2: Attend a community event where information is provided about the LIC and its goals

No update at this time.

7. Improve Health Care for Lower-Income

- a. Find resources for health care services to be provided to individuals at WorkNet and CHD

Vice Chair Zaman stated that this Goal can be closed. She added that she contacted the Community Resource Center and there is clinic in Woodbridge that will accommodate people that are uninsured or under-insured. They offer dental services as well.

IV. REGULAR BUSINESS

A. Determine Topics for upcoming meetings

- April 9, 2019 – CDBG
- May 14, 2019 – Nothing at this time

V. Comments from Board Members or Staff on Non-Agenda items

- None

VI. Announcements

- None

ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 7:28 p.m.

Respectfully submitted,
Patrice Clemons, Staff Liaison

**LODI IMPROVEMENT COMMITTEE
SPECIAL MEETING MINUTES**

May 14, 2019

6:00 P.M.
ROLL CALL

BOARD		STAFF
<u>PRESENT</u>	<u>ABSENT</u>	
Doug Bojack (Chair)	Rehana Zaman (Vice Chair)	Patrice Clemons, CDD
David Diskin	Ron Cook	Kari Chadwick, CDD
Fran Forkas		Craig Hoffman, CDD
Kathryn Siddle		Jiayo Chiang, LEU
Vacant		

I. MINUTES

None

Member Forkas asked why there are so many minutes that are still unfinished. Ms. Clemons stated that staff is currently overwhelmed. Mr. Hoffman, City Planner, also added that Community Development is extremely busy and staff is being asked to do more with less people, so sacrifices' are required. He add that the minutes for the various committees are not a current priority of management.

II. Comments by the Public on Non-Agenda Items (5 minute limit per speaker)

- None

III. ANNUAL GOALS

A. Update on LIC 2018-19 Goals

a. Climate Action Plan Presentation

Chair Doug Bojack gave a brief PowerPoint presentation as presented in this packet. He stated that he asked for this item to be one of the Committee's goals and has a personal interest in the reduction of greenhouse gases. Mr. Bojack stated that additional information can be found at Cal-Adapt.org.

Craig Hoffman, City Planner, came forward to speak about the Climate Action Plan (CAP). He stated that Lodi is blessed in providing its own Utilities; Water, Wastewater and Electricity. He added that there are several items that the City has already implemented or is required to implement, so the Climate Action Plan was put together to give the City credit for those items.

Jiayo Chiang, Resources Analyst for the Electric Utility Department, came forward to give a brief presentation based on the programs that Electric Utility has implemented and will be implementing that conform to the requirements in the Climate Action Plan.

Chair Bojack asked for the numbers. Mr. Chiang provided the numbers as presented in Attachment A.

Chair Bojack asked if the city has the numbers regarding the usage of the EV charging stations. Mr. Chiang stated that the usage for electric vehicles is at 400 metro tons per year with 140 stations installed.

Chair Bojack asked why the EV station requires a separate meter in Lodi. Mr. Chiang stated that it is for usage calculations.

David Diskin stated his appreciation for the presentations and asked if the City is reaching out to the excessive electric users or waiting for them to come to the City. Mr. Chiang stated that staff does reach out to excessive electric users. Mr. Diskin asked what percentage of the city is still on incandescent lighting. Mr. Chiang stated that there are 1350 street lights still left to be converted. Mr. Diskin asked if there are regulations that are holding people back from making the changes. Mr. Chiang stated that the City cannot reject any application that is under five percent of the city's megawatt distribution which works out to be a seven megawatt system. Mr. Diskin would like to see his homeowners association work directly with the City to assist with the roof replacements for installing solar.

Chair Bojack asked about the parking minimums. Mr. Hoffman stated that when the new Zoning Code was established it reduced parking, asphalt and increased the planting space. Mr. Bojack asked if there has been anything else implemented since the Climate Action Plan was adopted. Mr. Hoffman stated that there has not been any other items implemented, but welcomes suggestions for future items. Mr. Bojack stated that he would like to see a shade tree strategy implemented. He added that it doesn't have to be a city funded, but rather a city coordinated. Mr. Hoffman agreed with the idea.

Chair Bojack would like to see more done about reducing the vehicle emissions. He would like to see additional programs put in place to encourage the citizens to move away from multiple vehicle trips per day. Mr. Hoffman stated that the city has far exceeded the minimums that have been laid out in the CAP. Mr. Bojack encourages the City to go after the money that is available for projects that will help to reduce vehicle trips and support the non-vehicle transportation pathways.

Mr. Chiang stated that the more electric charging station usage the City has the more credit it receives from the program, so he encourages people and companies to install electric charging stations for employee and public use. He added that because of the credits that are being received the station could be installed at little to no cost.

David Diskin asked what can this committee do to help the city to meet or exceed the standards in the plan. Mr. Hoffman stated that the biggest gap is getting the programs to assist those households that are in older homes with older appliances.

Salwa Bojack, local resident, came forward to suggest that the city put more usage data on the city bills to show people when and where they are using the most electricity. Mr. Chiang stated that the city does have plans to do something like that to assist the residents. Ms. Bojack stated that she was told that the hurdle to get the metered EV station in her home was not cost productive. She would like to see the process be more economically feasible for the masses. Ms. Bojack asked if the City is working with Amtrak to get the cost of the daily rider tickets to be cost effective. Mr. Hoffman stated that he would look into it.

David Diskin agreed that the city bills should be more informative for the citizens and would like to follow up with Mr. Chiang at another time.

Chair Doug Bojack lead discussion regarding the following draft goals:

1. Empower and support residents to become leaders for transforming their community through the City's partnership program: Asset-Based Community Development (ABCD): Love Your Block
 - a. Objective #1: Approach title one parent clubs to possibly put on an event for their students/children and empower them by inviting them to go through the ABCD program, with support of LIC

No update at this time.
 - b. Objective #2: LIC Members provide support to the ABCD Program

Member Siddle stated that the current year program is moving forward. Ms. Clemons stated that the calendar has been provided on the last page of the packet. She added that monthly workshops have been set up on Monday June 10th and July 15th.
 - c. Objective #3: Completed ABCD Cycle 3 projects will be considered for a LIC award

Ms. Clemons gave a brief report on the projects that are being proposed for this year.
2. Support the City's Community Development Block Grant (CDBG) program which aims to create viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities
 - a. Objective #1: Help conduct outreach of the Consolidated Plan through co-facilitation of focus groups, survey creation/disbursement, social media/press releases, and recruit organization to help support outreach

As discussed above
 - b. Objective #2: Recommend to the City Council which projects to be funded under the CDBG program, including reviewing scoring rubric, assisting applicants in filling out applications and collecting information, and scoring

As discussed above

3. Help the City and Committee on Homelessness to provide more resources and assistance for homeless

- a. Objective #1: Support Committee on Homelessness to obtain funding such as HEAP, attend monthly meetings and reporting back to the Lodi Improvement Committee

Mr. Diskin stated that the point in time count numbers have been posted to the County's website.

Ms. Siddle gave a brief history of events that lead them in applying for the grant. She stated that the new slogan is "A Hand Up" instead of a hand out.

- b. Objective #2: Volunteer to help with the Point-In-Time-Count Update
- c. Objective #3: Research funding and resources for public restroom facilities for homeless and report that information to the Committee on Homelessness and other City or non-city entities as needed

No update at this time.

4. Encourage Beautification and Community Service of Lodi

- a. Objective #1: Recognize properties and individuals bi-annually that have improved the Community. Establish criteria

Ms. Clemons stated that 1720 S. Hutchins was recommended as a possible location for an award.

- b. Objective #2: Increase awareness of awards through competition or voting on properties at a public event; and promoting nominations by other members of the public by XYZ

Nothing at this time.

5. Improve active transportation in the City such as pedestrian and bicycle travel

- a. Objective #1: Assist City staff in applying for two active transportation grants by gathering information needed to put in the grant and researching a second grant

Doug gave a brief update on the grants available.

6. Promote LIC's goals in the City

- a. Objective #1: Attend City Council meetings to promote committee and its goals; and provide bi-annual report on the progress on our goals

Nothing at this time.

- b. Objective #2: Attend a community event where information is provided about the LIC and its goals

Nothing at this time.

7. Improve Health Care for Lower-Income - CLOSED

- a. Find resources for health care services to be provided to individuals at WorkNet and CHD

B. Update on CDBG Program

- a. Schedule for Consolidate Plan and Annual Action Plan Approval

Patrice Clemons, CDBG Specialist and Staff Liaison, gave a report on the item above based on the staff report. She stated that the adoption was continued by the City Council to the May 15th meeting because they could not agree on the use of CDBG funds for the HEAP program.

David Diskin would like to see representatives from the Homelessness Committee attend the meeting tomorrow night to show support for the HEAP funds.

C. Update on ABCD Activities

- a. Invitation to join Cycle III

Patrice Clemons, CDBG Specialist and Staff Liaison, gave a brief update.

IV. REGULAR BUSINESS

A. Determine Topics for upcoming meetings

- June 11, 2019 – 1 - Business Development Manager to discuss the economic development of the city; 2 – promote and market the LIC Improvement Awards.
- July 9, 2019 – not determined at this time

V. Comments from Board Members or Staff on Non-Agenda items

- Chair Bojack asked if the committee would like to see the Committee get more active in social media through possibly setting up a Facebook page. He offered the following motion:

MOTION/VOTE:

The Lodi Improvement Committee, on the motion of Member Bojack, Diskin second approved the motion to create and maintain a Facebook page per the City of Lodi Standards for social media.

The above motion carried by the following vote:

Ayes: Diskin, Forkas, Siddle and Chair Bojack
Noes: None
Absent: Cook, Zaman and Vacant

- Ms. Clemons stated her appreciation for Sunil Yadav and his dedication to the citizens of Lodi during his time on the Committee. She added that the application period to fill the position has closed and will check with the City Clerk to get an update on the status.

- David Diskin asked when the Committee revisits the Goals. Ms. Clemons stated that the goals are typically created in August. The Committee would like to wait until the new member is on board.
- Kathryn Siddle stated that Bike to Work day is this Friday with a rally in the plaza in the morning and Bike to Beer is from 5:00 p.m. to 7:00 p.m.

VI. Announcements

- None

ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 7:37 p.m.

Respectfully submitted,
Patrice Clemons, Staff Liaison

DRAFT

**LODI IMPROVEMENT COMMITTEE
SPECIAL MEETING MINUTES
JUNE 11, 2019**

6:00 P.M.
ROLL CALL

BOARD		STAFF
<u>PRESENT</u>	<u>ABSENT</u>	
Doug Bojack (Chair)		Patrice Clemons, CDD
Rehana Zaman (Vice Chair)		Kari Chadwick, CDD
Ron Cook		Astrida Trupovnieks, CM
David Diskin		
Fran Forkas		
Kathryn Siddle		
Vacant		

I. MINUTES

“October 9, 2018”, “November 13, 2018”, “January 2, 2019” and “February 12, 2019”

MOTION/VOTE:

The Lodi Improvement Committee, on the motion of Member Bojack, Cook second approved the Minutes of October 10, 2018, November 13, 2018, January 02, 2019 and February 12, 2019 as written.

The above motion carried by the following vote:

Ayes: Cook, Diskin, Forkas, Siddle, Zaman and Chair Bojack
Noes: None
Absent: Vacant

II. Comments by the Public on Non-Agenda Items (5 minute limit per speaker)

- None

III. PRESENTATION

A. Economic Development by Astrida Turpovnieks

Patrice Clemons, CDBG Specialist and Staff Liaison, introduced Astrida Turpovniek, Business Development Manager.

Ms. Trupovniek gave a brief presentation regarding the most recent accomplishments and opportunities for Economic Development in the City of Lodi.

Chair Bojack thanked Ms. Trupovniek for the presentation and asked for more information about what is being done to work with the existing businesses that are already here in Lodi. Ms. Trupovniek stated that creation of incentives is the best way to keep businesses already here thriving. The problem is the funding source. She added that there is an existing program with an incentive up to \$27,000 that allows businesses to upgrade their existing electrical systems to be

more efficient. Mr. Bojack stated that he would like to see a shade tree program offered as part of an energy efficiency program.

Ms. Siddle asked what programs are offered for the vulnerable population that you mentioned. Ms. Trupovniek stated that there are medical discounts, electrical rate discounts and working with non-profits emergency programs. Ms. Clemons added that community benefits will be adding energy efficient items to the tiny home project. Ms. Trupovniek stated that an EV program is getting ready to roll out. Ms. Clemons also added that she has been working with Ms. Trupovniek to assist with using Community Benefit funds in lieu of CDBG funds for the HVAC upgrade for the Salvation Army.

Ms. Siddle stated that the Stockton Record had an article in the paper today that stated that Lodi is the only city in the area to not offer free cooling sites. Ms. Trupovniek stated that she would look into that.

Mr. Bojack asked about the Bond Manufacturing Plant. Ms. Trupovniek stated that she did not know very much about that plant. She added that it has recently been put back on the market. Ms. Trupovniek asked if the Committee had heard of the Innovation Mill and explained that this site is a possible location for a Technical Campus. It will be a place where various Colleges that can use space to educate our youth for job preparedness.

Vice Chair Zaman stated that the Tree House just laid off about 75 people and California Human Development Work Net did a rapid response to assist with new job placements. Ms. Trupovniek stated that the City's best response is to continue to strengthen its economic base.

Mr. Cook asked about the affordable housing for any new work forces that may come to the City. He added his concern with the rapid annexation and development of the fertile wine fields. Ms. Trupovniek stated that it is something that the City is cognizant of, but so long as there is a willing buyer and seller there isn't anything that the City can do.

Chair Bojack stated that he would email Ms. Trupovniek information regarding the Sustainable Agricultural Land Conservation Program.

Mr. Forkas asked if the Water and Wastewater programs interface with the existing Electrical programs. Ms. Trupovniek stated that the cost of water is less here than in other locations and it should be protected as a vulnerable natural resource. She added that the costs due to regulations for the treatment of our wastewater has risen and that will need to be monitored.

Chair Bojack asked if the City has considered how it wants to position itself in regards to other cities in regards to transportation etc. Ms. Trupovniek stated that the City is aware of its position and is always looking to align itself with the most beneficial partners. She added that the City also has limits and is aware of those as well.

IV. ANNUAL GOALS

A. Update on LIC 2018-19 Goals

Chair Doug Bojack lead discussion regarding the following draft goals:

1. Empower and support residents to become leaders for transforming their community through the City's partnership program: Asset-Based Community Development (ABCD): Love Your Block

- a. Objective #1: Approach title one parent clubs to possibly put on an event for their students/children and empower them by inviting them to go through the ABCD program, with support of LIC

Ms. Siddle stated that she has been attending the meetings along with Ms. Clemons and they are currently working on four grants. Ms. Clemons stated that she attended a meeting with the Chamber and City Staff and there was a positive vibe in regards to future of the program.

- b. Objective #2: LIC Members provide support to the ABCD Program

No update at this time.

- c. Objective #3: Completed ABCD Cycle 3 projects will be considered for a LIC award

No update at this time.

2. Support the City's Community Development Block Grant (CDBG) program which aims to create viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities

- a. Objective #1: Help conduct outreach of the Consolidated Plan through co-facilitation of focus groups, survey creation/disbursement, social media/press releases, and recruit organization to help support outreach

No update at this time.

- b. Objective #2: Recommend to the City Council which projects to be funded under the CDBG program, including reviewing scoring rubric, assisting applicants in filling out applications and collecting information, and scoring

Ms. Clemons stated that with previous discussion the process is being prepared to be a bit more streamlined.

Ms. Siddle asked if there could be some in-house training.

Mr. Diskin stated that the rubric still needs attention and he would be willing to assist with that project.

3. Help the City and Committee on Homelessness to provide more resources and assistance for homeless

- a. Objective #1: Support Committee on Homelessness to obtain funding such as HEAP, attend monthly meetings and reporting back to the Lodi Improvement Committee

Ms. Siddle gave a brief report of where the item is in the process. She added that there could possibly be a town hall meeting to discuss the item. Ms. Clemons is encouraged by the new positive interest in the concern regarding homelessness.

- b. Objective #2: Volunteer to help with the Point-In-Time-Count - CLOSED

- c. Objective #3: Research funding and resources for public restroom facilities for homeless and report that information to the Committee on Homelessness and other City or non-city entities as needed

No update at this time.

4. Encourage Beautification and Community Service of Lodi

- a. Objective #1: Recognize properties and individuals bi-annually that have improved the Community. Establish criteria

Mr. Diskin stated that there is a property on Locust that has been renovated and it looks great. He added that the other property at 1720 S. Hutchins really looks fantastic and the inside looks just as nice. He also stated that he has a bit of a problem recognizing investment properties verses owner occupied homes and he will be working on the criteria.

MOTION/VOTE:

The Lodi Improvement Committee, on the motion of Member Diskin, Cook second approved the nomination of a Community Improvement Award to the project located at 1720 S. Hutchins Street.

The above motion carried by the following vote:

Ayes: Cook, Diskin, Forkas, Siddle, Zaman and Chair Bojack

Noes: None

Absent: Vacant

Discussion was had regarding the protocol of when the nomination should occur verses when the property owner should be notified and what type of award should be given for the various different projects being awarded.

Mr. Diskin and Bojack will meet to fine tune the criteria.

- b. Objective #2: Increase awareness of awards through competition or voting on properties at a public event; and promoting nominations by other members of the public by XYZ

Nothing at this time.

5. Improve active transportation in the City such as pedestrian and bicycle travel

- a. Objective #1: Assist City staff in applying for two active transportation grants by gathering information needed to put in the grant and researching a second grant

Doug gave a brief update on the availability of Bike Valets at various events.

Ms. Siddle stated that there will be a test run conducted for putting scooters in the downtown.

Mr. Diskin asked if the Lodi Improvement Committee should be stepping up and formally supporting projects that are directly related to the goals, such as the Greenline and the ABCD and HEAP programs. The Committee Members agreed that the Committee should vote to support various projects that are a part of the goals.

6. Promote LIC's goals in the City

- a. Objective #1: Attend City Council meetings to promote committee and its goals; and provide bi-annual report on the progress on our goals

Nothing at this time.

- b. Objective #2: Attend a community event where information is provided about the LIC and its goals

Nothing at this time.

Vice Chair Zaman asked if a flyer could be made, she would be happy to take them to the various events that she attends in a professional capacity. Ms. Clemons stated that a flyer could be made.

Ms. Siddle stated that she would approach the Chamber to see how a table can be reserved for the Farmers Market.

7. Improve Health Care for Lower-Income - CLOSED

- a. Find resources for health care services to be provided to individuals at WorkNet and CHD

V. REGULAR BUSINESS

A. Determine Topics for upcoming meetings

- July 9, 2019 – Council Member Presentation & Goal discussion begins
- August 13, 2019 – possible Goal Setting

VI. Comments from Board Members or Staff on Non-Agenda items

- None

VII. Announcements

- None

ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,
Patrice Clemons, Staff Liaison



MEMORANDUM, City of Lodi, Community Development Department

To: Lodi Improvement Committee
From: Patrice Clemons, CDBG Program Specialist/City Staff Liaison
Date: October 19, 2020
Subject: Staff Report on Updates to the Community Development Block Grant (CDBG) Program, Draft Revisions to the By-Laws, and Annual Goals.

Purpose: Lodi Improvement Committee 1) supports Staff in implementation of the City's five-year Consolidated Plan including conducting outreach, providing feedback on program processes, and making recommendations to the City Council on funding and project priorities; 2) has its purpose of maintaining and improving the quality of life and appearance of Lodi by the coordinated efforts of a broad spectrum of the community; 3) creates and takes action to implement annual goals.

Action: Lodi Improvement Committee will 1) receive report from Staff on status of CDBG program and will provide feedback; 2) review draft by-law revisions and provide feedback; 3) receive updates and provide direction on annual goals.

Background:

Staff update on 2021-2022 AAP schedule

The 2021-2022 AAP is due to U.S. Department of Housing and Urban Development (HUD) by May 15, 2021. In recent years, HUD has announced deadline extensions due to federal funding delays and, most recently, the Covid-19 pandemic. HUD will likely make its announcement for funding and deadlines in Spring of 2021.

The following process is planned for the 2021-22 AAP cycle:

- November – begin to prepare community outreach materials and schedule needs assessment meeting with stakeholders or similar outreach.
- Late November – published notice for upcoming release of funding availability
- Early December – published notice of funding availability (NOFA), and application presentation and community outreach meeting at regular LIC meeting
- Mid December – attend community outreach event
- January – potential applicants provide presentations or answer questions at regular LIC meeting
- January/Feb - begin consultations
- March – vote on final scores and allocations at regularly scheduled LIC meeting
- Mid March – draft AAP released to public for 30 day public review
- Mid April – presented draft AAP to City Council
- May – presented final AAP to City Council for approval

The City prepared and submitted an Analysis of Impediments to Fair Housing Choice (AI) report to HUD in August 2016 for review and approval. The City is required to complete an AI prior to approval of its five-year plan, so that the recommendations provided in the report are incorporated into the City's five-year Consolidated Plan. The City received feedback on its AI to conduct additional analysis and adjust goals. The City resubmitted the plan for approval in 2018. The City is drafting a schedule for the next AI (or Assessment of Fair Housing, as required under state law). This information will be shared with the committee when finalized.

Staff update on CDBG-CV funding process

HUD has recently allocated additional funds to jurisdictions across the Country in an effort to help better respond to immediate needs resulting from the COVID-19 pandemic. As a result, the City of Lodi could receive approximately \$795,000 in additional Community Development Block Grant – Covid Response (CDBG-CV) funds. Funds can be used to prevent, prepare for, and respond to Coronavirus impact. For a current summary of eligible activities, see this online HUD brochure: <https://www.hud.gov/sites/dfiles/CPD/documents/DOB-TA-CDBG-summary-table-Notes-06232020-Attachment.pdf>.

The City is currently evaluating potential projects, including consideration of a homeless shelter and services, small business loan/grant program, rental assistance, and more. As the initial vetting step, the City has begun consultations with stakeholders and a business survey to assess greatest needs.

To obtain HUD approval for any project, the City is required to follow CDBG procures for updating its consolidated, annual, and citizen participation plans. HUD requires the City to follow typical processes, except for reduced public engagement requirements in order to expedite the use of funds.

For the most up to date information on CDBG-CV requirements, please see HUD's resource page: <https://www.hudexchange.info/programs/cdbg/disease/>

Updates on Annual Goals

Please see the Committee's attached Annual Goals for review and updates by Staff and members.

Review of Draft By-Law Revisions

In January 2020, the LIC presented its annual accomplishments to the City Council and requested feedback on revisions to its by-laws. City Council directed LIC to prepare revisions for them to consider at a future date; and to maintain a balance between goals for enforcement of laws and goals focused on prevention and empowerment. Staff and members will review preliminary revisions and provide feedback for additional edits.

Fiscal Impact:

HUD's annual allocation for CDBG funds will be announced in Spring 2021; the City estimates receiving \$600,000. HUD announced \$795,000 in potential CDBG-CV funds for City of Lodi.

Attachments:

1. LIC Annual Goals
2. Draft Revision to By-Laws

2019-20 Committee Goals

*Updates are in Red

Vision	
<p>The Lodi Improvement Committee is organized and created for the purposes of maintaining and improving the quality of life and appearance of Lodi by the coordinated efforts of a broad spectrum of the community.</p>	
Goal	Objective
<p>1. Empower and support residents to become leaders for transforming their community, through the City's partnership program Asset-Based Community Develop (ABCD): Love Your Block.</p>	<p>a. <u>Provide support to the ABCD program through mentoring project leaders, participating in monthly meetings, supporting workshops, promoting events, and providing resources/connections.</u></p> <p>Timeline: Year-long Lead: Kathryn Member support: Kathryn Resources: City funds ABCD program coordinator position and ABCD leaders facilitate and create the program Status: In progress Update: 3 are done, 1 more pending, meeting later in Oct.</p> <p>b. <u>Recognize ABCD Cycle 3 projects through an LIC award.</u></p> <p>Timeline: Fall/Winter 2019 Lead: David Member support: David Resources: Create award criteria and type of recognition Status: In progress Update: January tentatively</p>
<p>2. Develop viable urban communities as directed by the Community Development Block Grant (CDBG) program and further implemented in the City's Consolidated Plan.</p>	<p>a. <u>Conduct community outreach on priority needs and goals for the annual CDBG application cycle.</u></p> <p>Timeline: October 2019 – May 2020 Lead: David Member support: David, Doug Resources: Status: In process- On going</p>

	<p>b. <u>Score applications and recommend projects and funding to the City Council.</u></p> <p>Timeline: November 2019 – May 2020 Lead: All Committee members Member support: All members Resources: Staff liaison to provide program requirements and facilitate annual action plan process Status: In process- on going</p>
<p>3. Reduce homelessness and increase affordable homeownership.</p>	<p>a. <u>Support Lodi Committee on Homelessness (LCOH) by attending monthly meetings (1st Thursday), and reporting back to the LIC.</u></p> <p>Timeline: Year-long Lead: Kathryn Member support: Kathryn Resources: Information provided by LCOH Status: In-process</p>
	<p>b. <u>Research land trust options for creating affordable housing options for people experiencing homelessness.</u></p> <p>Timeline: Year long Lead: Doug Member support: Doug Resources: Scheduled for January 23rd, 2018. Status: in process</p>
	<p>c. <u>Research homebuyer programs and sources of funding.</u></p> <p>Timeline: TBD Lead: Kathryn Member support: Kathryn Resources: Reached out to City Council Status: in process</p>
<p>4. Encourage beautification and improvements in Lodi by recognizing properties and community service leaders.</p>	<p>a. <u>Identify and award properties, buildings, projects, and individuals that have helped improved Lodi.</u></p> <p>Timeline: Year-long Lead: David Member support: David Resources: Neighborhood Services/ Parks-Rec, Public Works, Building, Social Media to identify, community organizations Status: Nominations Pending</p> <p>b. <u>Collaborate with other Lodi groups who are already doing this (e.g. Tree Lodi).</u></p> <p>Timeline: TBD Lead: David Member support: David</p>

	<p>Resources: Status: TBD</p>
<p>5. Support visionary community development projects</p>	<p>a. <u>Research project information; solicit feedback from the community, staff, experts, and other stakeholders to determine feasibility; identify funding opportunities; present to committees and City Council; and create sub-committees for long-term implementation. Current visionary projects include:</u></p> <p>a. <u>Greenline project</u></p> <p>b. <u>Shade tree design standards</u></p> <p>c. <u>Public garden</u></p> <p>d. <u>Parking space reductions.</u></p> <p>Timeline: Year long Lead: Doug Member support: Doug Resources: Coordinate with Public Works, Parks, and other City departments Status: In process</p>
<p>6. Promote LIC's goals in the City.</p>	<p>a. <u>Present LIC activities to City Council twice a year.</u></p> <p>Timeline: October and April Lead: David Member support: David Resources: Status: In progress-</p> <p>b. <u>Meet with community leaders and attend a community event/fair where information is provided about the LIC and its goals.</u></p> <p>Timeline: Year Long Lead: Rehana Member support: Rehana, Kathryn Resources: Status: Pending</p>
<p>7. Promote civic engagement and greater interest in LIC.</p>	<p>a. <u>Hold at least one LIC meeting in an alternative location.</u></p> <p>Timeline: Year Long Lead: Rehana Member support: Rehana, Kathryn Resources: Status: Pending/ CA Human development as part of AAP</p>

LODI IMPROVEMENT COMMITTEE BY-LAWS

Current	Proposed Draft
SECTION I. GENERAL PURPOSE	SECTION 1. GENERAL PURPOSE
The Lodi Improvement Committee is organized and created for the purposes of maintaining and improving the quality of life and appearance of Lodi by the coordinated efforts of a broad spectrum of the community.	<i>(No change proposed.)</i>
SECTION 2. SPECIFIC GOALS/ PURPOSES	SECTION 2. SPECIFIC GOALS
The Committee is organized and created to:	The Committee will: <i>(Removed redundancy.)</i>
A) To combat illegal drugs, prostitution, and other crimes by such measures as cooperation with or establishment of groups such as Crime Stoppers and Neighborhood Watch.	A1) Promote safer neighborhoods through the support and encouragement of new and existing programs that do the same, such as Crime Stoppers, Neighborhood Watch City Code Enforcement, Asset-Based Community Development (ABCD), Lodi Gang Reduction and Prevention Program (LodiGRIP) and more. A2) <i>(This focuses on the positive aspects of community building, and providing support, rather than using negative words like "combat" and tasking the committee with responsibilities that we are not equipped to handle (drugs, prostitution).)</i>
B) To eliminate blight and encourage the maintenance, improvement, or rehabilitation of properties throughout Lodi, with the cooperation of residents, property owners, business, and government.	B1) Advocate for elimination of blight and encourage maintenance and improvement of properties throughout Lodi, with the cooperation of residents, property owners, business, and government, <i>(reworded to show that committee does not have control over eliminating blight / doing maintenance, but that they can support it. New goal added below that goes beyond just advocating against blight, but for certain sustainable improvements. This creates a balance of both enforcement/prevention and forward thinking about making improvements to lodi)</i> AND

	<p>B2) Promote a sustainable Lodi with regards to food, housing, transportation, energy, jobs, public facilities/utilities, public space, and other vital aspects of a thriving community,</p> <p><i>(Reworded to be positive and broader in scope, going beyond just property or public works improvements.)</i></p> <p><i>(If both are goals approved, then will be renumbered as two separate goals)</i></p>
<p>C) To act as an advocate for residents in issues dealing with the upgrade, improvement and maintenance of all infrastructure, including streets, alleys, water, sewer and storm drainage systems.</p>	<p>C1) Advocate for those in the community that are less fortunate than others.</p> <p>OR</p> <p>C2) Advocate for underrepresented groups in our community, including the underprivileged and those experiencing homelessness,</p> <p><i>(Refocused on those who most need a voice and with less of a specific focus on public works issues. "Public facilities/utilities and space" was added to Goal 2B above to cover the public works issues that could come up.)</i></p>
<p>D) To encourage compliance with building, housing, fire, and other health and safety laws, and local property maintenance ordinances by property owners, residents, and businesses.</p>	<p><i>(Removed.) (Committee can encourage compliance of all regulations; however, that seems to be covered already by Goals A and B above.</i></p>
<p>E) To coordinate with churches, civic and community groups, and other community based organizations to educate and inform the public on ways of achieving these goals, and to keep the public informed of the efforts.</p>	<p>I1) Be transparent to the community about committee activities and be collaborative with religious, civic, community, and similar groups in achieving these goals.</p> <p>OR</p> <p>I2) Be transparent to the community about these goals and our progress towards them.</p> <p><i>(Shortened and repositioned to the end.)</i></p>
<p>F) To work with business community to encourage a healthy business climate.</p>	<p>F) Build relationships throughout the community to enable and maintain a flourishing, inclusive city,</p> <p><i>(Refocused to the community rather than just the business community which is the focus of the Lodi Chamber of</i></p>

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	Commerce.)
<p>G) Provide acknowledgement to properties and businesses throughout the City that show marked improvements in service and appearance that contributes to the image and quality of the community.</p>	<p>E1) Provide acknowledgement to properties and businesses throughout the City that show marked improvements in appearance or service that contributes to the image and quality of the community, and provide acknowledgement to people and entities whose efforts make a positive social impact to the community.</p> <p><i>(Adds recognition for those making positive social impact and not just properties. This goal is slightly duplicative of Goal B, but it adds an acknowledgement piece.)</i></p> <p>Or</p> <p>E3) Encourage the community to improve their properties and support new and existing programs that do the same,</p> <p><i>(Reworded for positivity and brevity. This goal is slightly duplicative of Goal B, but adds that it will encourage members of the community.)</i></p> <p>Or</p> <p>E2) Encourage the community to make improvements and provide acknowledgments to properties, businesses, and people that make these improvements throughout Lodi.</p> <p><i>(hybrid of both)</i></p>
	<p>F1) Support the implementation of CDBG and like programs and the City's efforts to fairly review and distribute CDBG/similar program funding, as directed by the Community Development Department,</p> <p><i>(Added, as we have already been doing this. I added "as directed by CDD" so that LIC does not have to decide on its own as to which programs and how to implement, and LIC won't have to go to Council for approval. For example, the City received HEAP funds, and CDD has asked that LIC consider hosting community engagement efforts during its meetings.)</i></p> <p>G1) Identify potential resources that support these goals, and others that foster community development, and present them to the community,</p>

(Added, as we have already been doing this.)

H) **Promote participatory government** throughout the community regarding awareness, advocacy, and policy, particularly towards the programs and activities of this committee,

(Added.)

DRAFT